

New Hartford Public Library Board of Trustees Meeting, Monday, June 25, 2018

(Original date was Wednesday, June 20, 2018. Day moved because of lack of a quorum.)

Present: Heather Mowat, John Pitarresi, Andrea Lynch, Kathleen Jarrett, Larry Dunn, Jay Winn, Acting director Anne DuRoss.

Absent: Ylva Cortwright. Excused: Joanne Donaruma-Wade, Ray Philo, Virginia Emmert. (Diane Baldwin has resigned).

The meeting was called to order by President Heather Mowat at 5:05 p.m. and the Pledge of Allegiance said.

The May minutes were approved, moved by Kathleen Jarrett, seconded by John Pitarresi. The motion carried unanimously.

Acting Director's report:

Anne DuRoss reported on the new posts erected by the town to protect the new fence. She also discussed the Young Adult Section, and said there would be a rotating art display from New Hartford High School. A Lego Wall will be built.

We discussed our new social media policy. It was moved by Jay Winn and seconded by Larry Dunn to accept the policy. The motion carried unanimously.

We discussed our collection development policy. It was moved by Jay Winn and seconded by Kathleen Jarrett that the policy be accepted. The motion carried unanimously.

The New Hartford Chamber of Commerce has proposed holding a "Business After Hours" event at the library. We will consider doing this in September or October.

Anne DuRoss reported that our Touch the Truck event was a big success.

Anne DuRoss reported that we received a letter from the Felt, Evans law firm in regard to a bequest from Carolyn Adams. At issue was whether Adams intended to bequeath \$10,000 from her estate IN ADDITION TO the \$10,200 from a certificate of deposit issued by GPO credit union that we already have in hand. This led to a very lively discussion before it was decided that further information was needed before a decision was made to sign away any claim to the potential additional \$10,000.

Kathleen Jarrett moved and Andrea Lynch seconded that Diane Baldwin's resignation be accepted. The motion carried unanimously.

Heather Mowat reported that the Town of New Hartford is willing to provide space for storage of library items at some future date.

Treasurer's report: Ray Philo was absent. Jay Winn moved and Kathleen Jarrett seconded that the financial statements be accepted. The motion carried unanimously. Larry Dunn moved and Kathleen Jarrett seconded that the bills for the month be approved. The motion carried unanimously.

Finance committee: A new chairman is needed.

Building & Grounds committee: We discussed the entry way project. It was noted that there is \$75,000 in the building fund. It was moved by Jay Winn and seconded by Larry Dunn that the library would use the building fund as interim funding for the project, which is backed by the Dormitory Authority of the State of New York. The motion carried unanimously.

Personnel committee: The second draft of the evaluation process has been completed. The committee hopes to have a final version by August.

Policy/Nominating committee: See director's report.

Public Relations: Sen. Joe Griffo would like to hold a press conference about the building project.

Long-range planning: 105 surveys have been returned.

Everyone was reminded that the annual Ice Cream Social is 7 to 9 p.m., Wednesday, July 11.

It also was mentioned that Eileen Spellman is retiring from the New Hartford Senior Center and that the former mentoring program at the center would move to the library.

It was moved to adjourn by Larry Dunn and seconded by Kathleen Jarrett. The motion carried unanimously at approximately 6:15 p.m.

Respectfully submitted,

John C. Pitarresi